

Openings as of 6/3/2019

Groundworker II - Operations (Posted to create a candidate pool)

JobID: 5432**Position Type:**

SUPPORT - FACILITIES POSITIONS/GROUNDS WORKER II, OPERATIONS (J4325)

[0](#)[Share](#)[Email To A Friend](#)[Print Version](#)**Date Posted:**

8/9/2018

Location:

DISTRICT WIDE (000000)

Closing Date:

Until Filled

BALTIMORE COUNTY PUBLIC SCHOOLS

JOB TITLE: Groundworker II - Operations**LOCATION:** Various Locations

DEFINITION: Performs manual, semi-skilled, and skilled labor in the maintenance and repair of school and office grounds, athletic fields, and related facilities. Operates trucks, trailers, and heavy construction equipment. Performs other duties as assigned.

EXAMPLES OF DUTIES:

- Sets up and operates front-end loaders, skid steer loaders, and backhoes with implements. Operates pickup trucks, dump trucks, and rollbacks to pickup and deliver supplies and materials. Tows equipment to job sites. Cleans, adjusts and performs routine maintenance on assigned mechanical equipment.
- Mows, trims and edges turf areas. Weeds, cultivates and mulches flower and shrubbery beds. Plants, transplants and prunes trees, shrubs and flowers. Grades, fertilizes, limes, aerates, seeds, overseeds, and waters.
- Prepares athletic fields for sporting events. Lines athletic fields. Assists in the maintenance of ball diamond fields. Adds dirt and levels fields. Checks and replaces home plates and pitching mounds. Removes grass and weeds

from infield dirt. Applies drying compounds to fields. Sweeps, cleans and maintains courts. Assists in the installing and removing goal posts. Lifts, carries and moves furniture and equipment. Paints sign posts, railings and fences.

- Removes trash and debris from grounds, courts, and related areas. Empties trash cans. Sweeps sidewalks, parking lots, and other areas. Repairs grounds. Fills sink holes. Removes stones and debris from grounds and fields.
- Clears wooded areas by felling trees and removing felled trees, broken branches, weeds and various rubbish. Removes weeds from flowerbeds and plantings. Rakes, collects, and hauls away leaves. Prunes trees and shrubbery.
- Participates in the snow removal program as required. Shovels and removes snow from sidewalks, parking lots, and grounds. Operates a snowplow.

OTHER DUTIES:

May assist other departments within Baltimore County Public Schools such as Construction Maintenance and Operations, Transportation, Warehouse, Food Warehouse, etc. Lifts, carries, and moves furniture and equipment. Sets up school grounds and facilities for special events. Paints sign posts, railings, and fences. Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

Education, Training and Experience:

Possession of a high school diploma or an appropriate equivalent.
Twelve (12) months related work experience preferred.

Licenses and Certificates:

Possession of a valid class C driver's license required.

Possession of, or eligibility for, a valid commercial class A commercial driver's license (CDL) is required within six months of hire. (The class A license may require endorsements and/or the absence of certain restrictions.).

Possession of a valid Federal Motor Carrier Medical Certification (DOT Physical Card) is required at time of hire.

Required licenses and certifications must be maintained throughout employment in this position.

Knowledge, Skills, and Abilities:

Basic knowledge of semi-skilled, skilled, and manual labor tasks. Basic knowledge of grounds operations. Basic knowledge of the operation of vehicles, tools, and equipment.

Ability to obtain a class A type CDL driver's license. Ability to learn to perform a variety of skilled, semi-skilled, and manual labor duties. Ability to operate hand and power tools in a safe manner. Ability to follow instructions. Ability to read simple written material. Ability to perform duties independently and to work as part of a team. Ability to complete assigned tasks by established deadlines. Ability to complete simple forms.

PHYSICAL AND ENVIRONMENTAL CONDITIONS:

The work of this class entails the performance of heavy physical labor. Work requires frequent walking, standing, crawling, climbing, kneeling, and lifting and carrying of moderate to heavy objects. Duties require travel to sites throughout the county and the operation of vehicles, tools, and equipment. Work is performed in an outside environment and includes exposure to adverse weather conditions. Requires periods of close concentration while operating trucks and lawn care and snow removal equipment.

CONDITIONS OF EMPLOYMENT:

Persons appointed to this classification are designated as ***Essential Personnel*** and are required to work when schools and/or offices are closed during adverse weather conditions or any other emergency. They are subject to call to duty and may be required to work beyond their normally scheduled hours with little or no advanced notice.

Persons appointed to this class must be physically qualified to drive a commercial motor vehicle in accordance with Federal Motor Carrier Safety Administration regulations and must remain physically qualified to operate such vehicles throughout their employment. Persons holding a commercial driver's license (CDL) are subject to alcohol and drug testing in accordance with applicable state and federal regulations and Board of Education policy.

Requires independent travel to worksites throughout Baltimore County, including inclement weather days or other emergency situations when schools and/or offices are closed, weekends and

holidays.

Employees who do not maintain the required permit and license required to work in this classification will be terminated.

FLSA STATUS: Non-Exempt

This position is eligible for the Baltimore County Employees' Retirement System. A job change may affect retirement/pension status; check with the appropriate retirement office, Baltimore County Employees' Retirement System, 410-887-3132.

Citizenship, residency or work VISA in United States required

Salary: Grade 04 on the AFSCME Payscale (\$13.86 to \$19.71 per hour)

Application Instructions

Please read and carefully follow the instructions provided below.

- Applicants are required to have a completed application on file for employment with the Baltimore County Public Schools.
- Professional references must be submitted to complete your application. Examples of professional references include current and former principals, supervisors, managers, mentor teachers and university/college supervisors. **Personal references from colleagues, friends, community members, etc. will not be accepted.**
- Be sure to account for all periods of employment and unemployment, including student teaching and internship experience, and include names, addresses, and telephone numbers of employers.
- Be sure to answer all criminal background questions. If you answer "yes" to any of the criminal background questions you must provide a written explanation. A criminal offense does not necessarily exclude an applicant from employment with BCPS. Factors such as passage of time since the offense, the nature of the violation, and the extent of rehabilitation will be taken into consideration.

Pre-Employment Requirements:

- All persons employed by the Baltimore County Public Schools, regular and temporary, are required to be

fingerprinted and have a criminal background investigation (State of Maryland, Senate Bill 315, effective October 1, 1986) completed. The fee charged for fingerprinting is \$81.00.

- An identification card will be issued which must be shown prior to employment.
- Anyone offered employment is required to provide proper identification and documentation of eligibility for employment in the US.
- If you have military experience you will be asked to provide a copy of DD214.
- Official transcripts for all higher education must be received prior to contract signing.
- Some positions will require employees to undergo a physical examination and/or drug testing.
- All newly hired personnel **must** attend a **Benefits** session.
- Additional job verification will be required for salary credit.

NON-DISCRIMINATION STATEMENT

The Board of Education of Baltimore County does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity, genetic information, disability, or veteran status in matters affecting employment or in providing access to educational programs or activities and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the Board's nondiscrimination policies should be directed to: EEO Officer, Office of Equal Employment Opportunity, Baltimore County Public Schools, 6901 Charles Street, Building B, Towson, Maryland 21204 (443-809-8937). There is a compliance officer responsible for identifying, preventing, and remedying prohibited harassment concerning students. Complaints of harassment should be directed to the executive director, Department of School Safety and Security, 9610 Pulaski Park Drive, Suite 219, Baltimore, Maryland 21220 (443-809-4360).

Contact Information

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FMLA regulations require all employers to post the [updated FMLA notice](#).

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